

GUIDE FOR OBTAINING SA302s and HMRC TAX OVERVIEWS

For SA302s

1. Log onto HMRC online account at www.online.hmrc.gov.uk
2. Selecting 'Self-Assessment'
3. Following the link 'tax return options'
4. Choose the year from the drop down
5. Follow the link 'view calculation'
6. Follow the link 'view and print your full calculation'

For Tax year Overviews follow steps 1 & 2 above then:-

3. Follow the link 'view account'
4. Follow the link 'tax years'
5. Choose the year from the drop down menu and click the 'Go' button
6. Follow the link 'print your Tax Year Overview'